

**Flat Rock Public Library  
Board of Directors Special Budget Meeting  
Minutes June 25, 2019**

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Meeting called to order at 4:34 p.m. by President MacDonald.

**I. ROLL CALL OF MEMBERS:**

Present: Tom MacDonald, Sally Carter, Adrienne Clements  
Excused: Ruth Vack, Wendy Clark  
Guests: Library Director Michael Cummings

**II. APPROVAL OF AGENDA:**

*Motion by MacDonald, supported by Carter to approve the Agenda as presented. Motion carried*

**III. APPROVAL OF MINUTES:**

*Motion by Carter, supported by MacDonald to approve the May 21, 2019 minutes as presented. Motion carried.*

**IV. APPROVAL OF PROPOSED BUDGET**

The Proposed Budget was reviewed and discussed. Carter wants a line item for lawn care. Questioned why the City does not maintain the library property. She appreciates that the Director and his sons have been maintaining the landscape, but wants a dedicated line item.

Director has kept spending to a minimum and proposes the budget be approved as submitted by the previous Director. Any changes in 2019/20 can be made as deemed appropriate.

A. Compensation:

Director: Requested he be enrolled in city Retirement and Life Insurance package. No pay increase for this year.

*Motion by Carter, supported by Clements to approve the Director be included in the city Retirement and Life Insurance packages effective immediately. Motion carried.*

Staff: Increase of \$.20 per hour. Compare current salaries to other Class IV libraries in area. Review findings at the July 24<sup>th</sup> meeting.

Youth Librarian: Increase salary 2%. Longevity payment of \$200 to be paid

IT: Review salary at July meeting.

*Motion by MacDonald, supported by Clements to approve the 2019/20 proposed budget with the approved changes. Motion carried.*

**V. CORRESPONDENCE:** None

**VI. BOARD COMMENTS:** None

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The next meeting will be held on Wednesday, July 24, 2019 at 4:30pm. There being no further business to discuss a motion was made by MacDonald supported by Carter to adjourn the meeting at 5:20 p.m.

Respectfully submitted,

Marie O'Hara  
Recording Secretary

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Thomas MacDonald, President

\_\_\_\_\_  
Date

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Sally Carter, Secretary

\_\_\_\_\_  
Date